Recruitment for a Registered Dietitian

Position: Community Registered Dietitian

Employer Name: Ke Ola Mamo, Native Hawaiian Health Care System, O`ahu

Location: Ke Ola Mamo Medical Clinic, located in Kuakini Medical Plaza and the Administration Office, located in the Dillingham Shopping Plaza

Start Date: for immediate hire

Responsibilities
1. Counsel individuals and groups on nutritional practices to prevent disease and promote good health.
2. Evaluate individual needs, develop nutritional care plans, and instruct individuals, groups and their families.
4. Perform nutrition screenings and consult on diet-related concerns such as weight loss or cholesterol reduction.
5. Responsible for case management of clients relating to their nutritional needs.
6. Provide education on menu development, budgeting and planning
7. Performs nutritional activities as required for assessments and screenings under the supervision/direction of the Programs Administrator
8. Coordinates with the community outreach and fitness trainers on nutrition programs.
9. Provide Services Island wide targeting clients of Ke Ola Mamo.
10. Conducts home assessments as directed by the Programs Administrator
11. Maintains client records for completeness, accuracy, and closure in conjunction with the case management team
12. Assists the Programs Administrator in planning, developing, implementing, and evaluation programs to improve wellness for Native Hawaiians.

Skill/Knowledge Requirements:
1. Demonstrated knowledge of Native Hawaiian cultural values and practices in the delivery of health care services
2. Demonstrated ability to plan and implement strategies to meet clients’ nutritional needs
3. Excellent problem solving, organizational, and time management skills
4. Nutritional skills consistent with education and experience
5. Excellent knowledge of community, health and human service agency resources
6. Demonstrated ability to coordinate service provisions for patients/clients
7. Excellent problem solving, organizational, and time management skills. Ability to prioritize tasks and complete tasks as assigned.
Ke Ola Mamo
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8. Ability to empower, nurture and provide training to direct service staff
9. Use of own personal transportation vehicle for work with proof of current no-fault insurance coverage and driving record. Current valid driver’s license.

**Education/Experience Requirements:**

- Prefer graduate of a masters’ degree program approved by ADA’s Commission on Accreditation for Dietetics Education (CADE). Registered Dietitian credentials/licensure by the American Dietetic Association (ADA). Minimum: Bachelors’ degree from an approved CADE school with Registered Dietitian credentials/licensure by ADA.
- Knowledge of Microsoft Software including Word, Excel, PPT and electronic database. Working knowledge of medical records database similar to eClinical Works. Prefer previous experience in a clinical care setting.
- Any combination of education and experience that would provide the necessary knowledge, skills and abilities to perform the essential functions of this position.

To apply for the position send resume or CV to mkalamau@keolamamo.org; or fax to 848-8001 or mail to:
Margaret Kalamau c/o Ke Ola Mamo
1505 Dillingham Blvd Suite 205
Honolulu, HI 96817

For questions or information contact: Margaret Kalamau PHR BA, ph: 808-848-8000 x222; or email mkalamau@keolamamo.org.

The above information on this description has been designed to indicate the general nature and level of work performed by an employee in this classification. It is not to be interpreted as a comprehensive inventory, or all duties, responsibilities, and qualifications of employees assigned to this job. Reasonable accommodations will be made to enable qualified individuals with disabilities to perform the essential functions of this position.